

# CHADBURY VILLAGE

## ARCHITECTURAL CONTROL COMMITTEE REQUEST

(revised 12/19/2020)

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To: Architectural Control Committee  
Chadbury Homeowners Association  
P.O. Box 1991  
Mount Pleasant, SC 29465

Completed form can be emailed to [chadburyvillagehoa@gmail.com](mailto:chadburyvillagehoa@gmail.com).

Owner: \_\_\_\_\_ Telephone: \_\_\_\_\_  
Address: \_\_\_\_\_ Email: \_\_\_\_\_

### PLEASE COMPLETE INFORMATION FOLLOWING FOR APPROVAL

Type of improvement, addition, fence, shed, etc.: \_\_\_\_\_

Work to be performed by: \_\_\_\_\_

Estimated date of commencement: \_\_\_\_\_

Description of materials to be used: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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SIGNATURE DATE

# ACKNOWLEDGEMENT OF RESPONSIBILITIES

As per the community's CCR document, the ACC has 30 days to decide on each application (See Article V). No work may begin until a decision has been reached and the owner is notified of that decision.

Please attach the following to this application:

- 1) For fences, additions, sheds, porches, patios, concrete walkways or driveways:
  - a. A plot/survey plan of the property showing the exact location of the improvement, indicating gates/doorways.
  - b. Working drawings showing construction specifications and complete elevations of the improvement.
- 2) For exterior paint/siding/shingle changes: Attach labeled color chips or a small sample of the siding/shingle/paint to be used.
- 3) For all other changes including satellite dishes, cosmetic changes, etc. attach a complete design description of the item/material, including a full picture.

## ACKNOWLEDGEMENT OF ENCROACHMENT RESPONSIBILITIES AND LIABILITIES:

I understand that if requested construction results in the encroachment of bordering easements of the recorded property lines of my lot, I assume full responsibility for its removal and/or replacement in the event maintenance access is required.

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SIGNATURE

DATE

**By signing above, the applicant acknowledges they are solely responsible for ascertaining and complying with all permit, setback and building requirements of the Town of Mt. Pleasant.**

Upon receipt of this request and all supporting documentation, you will receive an acknowledgement from the ACC. If you do not receive an acknowledgement promptly (within 3 days) please contact the ACC to ensure that your application was received. The ACC's period of review will commence when your request is received and acknowledged.